

## Delft Road Safety Course for LMICs 2024-2025 – Admission and Scholarship procedure

During the application period road safety professionals can apply for a seat in the Delft Road Safety Course for LMICs 2024-2025 (hereafter “The Course”). Applicants can apply for a scholarship as well. This procedure sets out the procedure for admission, including the awarding of scholarships.

### Considering

- The Course consists of an online and a classroom part. The online part is scheduled for October-November 2024. The classroom part will be conducted in Delft in March-April 2025.
- Participants that have registered for the full course (i.e. not for one of the separate parts) are prioritized.
- The Course is a paid course. The course fee is published on the website.
- Applicants can apply for a scholarship to cover the course fee for the classroom part. Scholarships are not available for the online part.
- DRSC encourages applicants to actively seek means to finance their course fee, e.g. with support from their organisation, a sponsor, a third party, or fund it themselves. Applicants who are likely to be able to cover (a part of) their course fee are prioritized in the selection process.
- The objectives of DRSC are (1) to admit as many applicants as possible within the constraints of the selection criteria and (2) to maximise the effectiveness of the budget available for scholarships.
- The maximum capacity of the classroom part is 30 students. The online course, in principle, can hold up to 40 participants.
- To ensure variation in participants, in principle only 3-4 participants from the same country and a maximum of 2-3 from the same organisation are admitted to the online part. For the classroom part the maximum from the same country/organisation is 2-3.
- Should there be interest from professionals working on safer mobility in HICs, their applications could be considered with a maximum of 1-2 being selected. No scholarships are available for HIC-participants. Should this situation occur, DRSC and the course leadership will decide on the process for selection and admission.

### Procedure

- After the terms for applications have closed, an academic evaluation committee will perform an ‘academic evaluation’ and assess the level and potential of the applicants. The committee will provide an advise to DRSC.
- DRSC will then perform a selection. This includes the applicants for the full course (both online and classroom) as well as the applicants for either one of the parts. Selected applicants will be entitled as ‘academically accepted’.
- The selected applicants will be sent a letter confirming they have been ‘academically accepted’. As the next stage of the process they will be informed that they should search for possibilities to finance their course fee for the classroom part. The confirmation letter by DRSC will confirm that they fulfil the academic criteria to potentially take part in the Course. Estimated timeline for participants to search for funding for the classroom part is until December 2024.
- Important: admission to the online course will only become final when the course fee for the online part is paid. No scholarships are available for the online part.
- The decision on the allocation of scholarships will be made upon the completion of the online part and will be based on (1) the results of the academic evaluation, (2) the participants’ results of the online course and (3) the capability of participants to have the course fee fully or partially financed.
- Admission to the classroom part and allocation of scholarships only becomes final:
  - after successful completion of the online part of The Course (i.e. when the participant has obtained their certificate) and, in case of a partial scholarship, the reconfirmation by the participant, and
  - after receipt of the payment of the course fee for the online part of The Course.
  - after receipt of the payment of the partial course fee in case a participant has been awarded a partial scholarship

### **Academic evaluation**

The academic evaluation intends to assess the quality and potential of the applicant. DRSC strives to admit applicants that can contribute to DRSCs strategy in the best way possible:

*DRSCs strategy is to support safer mobility in low and middle-income countries through high level capacity development. Capacity development supports the development and implementation of evidence-based road safety strategies and action plans that are relevant to each country's unique local context. DRSC strives to develop and enhance participants' road safety knowledge and skills and empower to design and implement effective road safety management in their countries and design and implement evidence-based interventions in their countries.*

Therefore the evaluation will support DRSC to select applicants that:

- working on road safety and safer mobility in LMICs. They could potentially be eligible even if based in a HIC
- have a bachelor's degree at a minimum (preferably postgraduate)
- have a stable position in the field of road safety and having the motivation to apply and promote the safe systems approach in his/her workplace.
- have the support from their employer to work on improving road safety. Now and in the future.
- able to understand and actively engage during classes in English. That are able to communicate with other participants and able to present in English, e.g. homework, case studies.